

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, April 12, 2022**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the virtual meeting to order at 5:02 P.M. In attendance, Director Brewer, Director Debley, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Vice President Marcus was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Brewer made the motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Nast: YES 4 - Yes 0 -No

D. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro discussed the month's projects which included a service upgrade at 124 Van Nuys Avenue, shed removal at the District office, repair of a service leak at 117 Eagle Rock Avenue, and repair of a service leak at the Harbor.

E. ACTION CALENDAR:

1. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-05 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361:

President Bouchard stated that this was the resolution required by law to continue teleconference meetings. There was no public comment. Director Brewer made the motion to follow staff's recommendation to adopt Resolution No 22-02 Enabling continued use of remote teleconference meetings in accordance with Assembly Bill 361. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Nast: YES 4 - Yes 0 -No

5:26 p.m. Vice President Marcus joined the meeting.

2. PROPOSED PHWA AGREEMENT WITH HOLLISTER & BRACE

General Manager Martinez explained that in the new agreement between PHWA and Hollister & Brace there is now a conflict waiver included with the City of Port Hueneme. General Counsel said should a conflict arise between PHWA and CIBCSD or the City of Port Hueneme and CIBCSD, Hollister & Brace would not be allowed to represent both agencies. In such an event then Hollister and Brace would represent CIBCSD. There was no public comment. Director Debley made the motion to follow staff's recommendation and Direct General Manager and Legal Counsel to request the City of Port Hueneme in addition to Port Hueneme Water Agency (PHWA) sign a conflict waiver in the updated agreement with PHWA. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

3. CONDITIONAL USE PERMIT UPDATE FROM COUNTY PLANNING COMMISSION HEARING

General Manager Martinez used a PowerPoint presentation to lay out responses to the County Planning Commission comments. Board discussion ensued. The Board gave Staff direction to share the responses and forward what the community supported to the planning commission at the April 21, 2022, meeting. No Board action was taken.

4. SOLID WASTE HAULING CONTRACT

Using a PowerPoint presentation, General Manager Martinez explained that to comply with the new requirements of Senate Bill 1383 (SB1383) either the current contract under EJ Harrison needs to be amended or Solicit a Request for Proposal (RFP) for a new contract for solid waste hauling services. There was no public comment. President Bouchard made the motion to move Staff's recommendation to proceed with amending the existing solid waste hauling contract with EJ Harrison & Sons knowing it is a 7-year term agreement. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

5. MODIFICATION OF DISCONTINUATION OF RESIDENTIAL WATER SERVICE POLICY

Office Manager Dillon explained that Administrative Staff would like to remove payments by check from reconnection choices, for customers that have been disconnected. There was no public comment. Director Brewer made the motion to approve Staff's recommendation to approve modification to Discontinuation of Residential Water Service Policy for Non-Payment pursuant to Senate Bill 998 and have the payment by check for disconnected customers removed from the payment choices. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

F. INFORMATION CALENDAR:

1. Stage 2 Water Supply Shortage Regulations

General Manager Martinez explained that on March 28th Governor Newsom signed an Executive order that requires local water suppliers to move to a "Level 2" of their water shortage contingency plans. The District will be moving to Stage 2 by Resolution per Ordinance 75.

2. District New Technology Presentation

Using a PowerPoint presentation General Manager Martinez gave an overview of new technology at the District which included Beacon, SmartCover, CUSI, XIO and Sedaru. General Manager Martinez said in addition to improving system Operations and reliability this new technology also optimizes Staff to allow for transitional leadership planning, flexibility within the organization and opportunity for growth.

3. Report from Board Members for any meeting or conference where compensation for attendance was received.

President Bouchard and Director Debley attended the PHWA meeting. Director Debley reported that in open session Don Villafana, Public Works Director, updated the Board

on the facility inspections of the water storage tank and electrical failures at the facility. Vice President Bouchard reported that PHWA is without a full-time water superintendent and now using contract employee Mike Oakley.

G. BOARD MEMBER COMMENTS:

Vice President Marcus wished everyone a happy and healthy holiday.

Director Nast announced that fourth shots of the COVID vaccine were now available.

Director Debley wanted to note that the County was now holding in person meetings and the Government center was back to normal operating hours.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Martinez said the audit will be presented at the April 26, 2022, Regular Board meeting. The Finance Committee will be meeting prior at 3:30 pm April 26, 2022, to review the Audit.

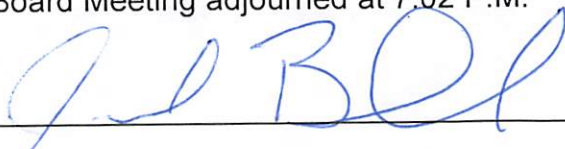
General Manager Martinez said the Valve Replacement Project bid will close Monday, April 18, 2022, and will be brought back to the Board on April 26, 2022, for award.

General Manager Martinez said that Robert Richardson is planning to present on the new iron and manganese treatment plant at the PHWA meeting. CIBCSD Board asked if Robert Richardson could also do the presentation at CIBCSD District Board meeting in May. General Manager said he would ask.

General Manager Martinez announced the Board Election Resolution and information will be presented at the May Board meeting.

General Manager Martinez said he will check with City of Oxnard to see if they are continuing to sample the wastewater, what they are finding and get back to the Board with that information.

The Board Meeting adjourned at 7:02 P.M.



Jared Bouchard, President