MINUTES OF THE

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING, February 14, 2016

**A.**  **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

Vice President Spiegel called the meeting to order at 5:30 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Director Marcus, Director Brewer, Director Nast, General Counsel, John Mathews, General Counsel, Peter Candy, General Manager, Jared Bouchard and Office Manager, CJ Dillon.

President Koesterer was absent.

**B. PUBLIC COMMENTS:**

None

**C. CONSENT CALENDAR:**

Vice President Spiegel moved to approve the Consent Calendar and Director Marcus seconded the motion. The motion passed unanimously.

Director Marcus asked if Staff had noticed an increase in home water leaks. Mr. Bouchard told her customers are asking for them more because now they not only pay for the water leak , they pay the consumption in their wastewater charge.

Marcus, Spiegel, Brewer and Nast 4 - Yes 0 - No

**D. CLOSED SESSION**

 **a.). Conference with Legal Counsel - Anticipated Litigation
 Pursuant to California Government Code, Section, 54956.9 the District will meet with Legal Counsel to decide whether to initiate litigation. (Number of cases: Two)**

The General Manager read the Closed Session item D-a and the Board went into Closed Session at 5:40 PM.

7:00 PM, The Board returned from Closed Session with Legal Counsel, pursuant to Code Section, 54956.9. John Mathews announced no reportable action was taken.

**E. ACTION CALENDAR**

 **1. Discuss potential agenda items requested from Director Nast and provide Staff with direction as to which items to place on the agenda and prepare appropriate Staff reports.**

 Mr. Bouchard told the Board that a request for six or seven items to be placed on an agenda that Staff has only two weeks to prepare for, as well as get the day-to-day operations completed is difficult to do. He requested Board members to call him before they send out emails or speak with residents about District operations. His door is always open and he can give them any information they need. Mr. Bouchard added that communication is key to successful District Staff and Board.

There were short discussions regarding "Fake Pay", City of Oxnard's Wastewater Project

and the DOD Federal Surplus Property Program .

No Board Action was taken on this item.

 **2. Review of draft staff reports for the February 23, 2017 Port Hueneme Water Agency agenda packet.**

**There were no reports available.**

 **3. Consider response letter from United water conservation District (UWCD ) regarding baseline water testing requested by director Nast.**

 **a. Existing monitoring adequately serves as baseline monitoring for known water quality issues within the United States to boundaries.**

 **b. USGS has plans to study the vulnerability of the Oxnard plain's drinking water aquifers to contamination related to oil and gas industry activities, and will react to new information as it becomes available.**

 **c. It is not clear to how the unspecified "baseline testing "differs from the extensive**

 **water quality testing routinely performed by United and other purveyors who serve potable water to the public.**

Director Nast explained the definition of Baseline water testing. After a lengthy discussion between Staff and the Board, it was decided that Director Nast would bring a defined list of items to test for and Mr. Bouchard would spend the $1,100.00 for testing.

Director Marcus moved to approve Director Nast bringing the defined list of items to test for and Mr. Bouchard spending the $1,100.00 for Baseline testing. Vice President Spiegel seconded the motion and the motion passed unanimously.

Marcus, Spiegel, Brewer and Nast 4 - Yes 0 - No

 **4. Discuss tour United Water Conservation District Facilities and get confirmation of board members attending - March 13, 2017**

The General Manager announced the tour for March 13, 2017 from 8:30AM till 2:00PM. He told the Board they needed to let him know if they were attending, because if 3 or more of the Board was attending, he would have to post a Notice Agenda.

No Action was taken on this item.

 **5. Consider dates for Ethics and Harassment training.**

Mr. Bouchard gave the following dates for the Board to choose for Ethics Training. This is a biannual course that is manditory for Board Members. The dates available are March 2, 6 or 13 of 2017 for 2 hours. The Board majority selected March 2, 2017, 9:30 AM to 11:30 AM at the office.

**E. INFORMATION CALENDAR:**

 **1. Port Hueneme Water Agency Workshop scheduled for February 15, 2017 at 12 P.M.**

Vice President Spiegel told the Board the entire Board is welcome to join this workshop and listen in, but only PHWA Board Members will be able to participate.

 **2. Report from Board Member of any meeting or conference where compensation from the District for attendance was received.**

Mr. Bouchard reported on behalf of Director Brewer and Director Nast who attended a Facilities Committee Meeting. They used this meeting as an opportunity to review the District's Strategic Plan. They also visited a couple of the District's wastewater facilities. There was no action taken.

**F. BOARD MEMBER COMMENTS:**

Director Nast took a walking tour at the City of Oxnard's wastewater plant and they discussed 3 different proposals for future plants.

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

The General Manager announced that the Staff has made an offer of employment to fill long time employee Jeff Spieler's position.

The Board Meeting adjourned at 8:05 PM.

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Ellen Spiegel, Vice President