

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, June 13, 2023

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

President Debley called the meeting to order at 5:00 P.M. In attendance, Director Brewer, Director Lebow, Director Nast, General Manager, Peter Martinez, General Counsel, Dennis McNulty, and Office Manager, CJ Dillon.

**Vice President Bouchard was absent.**

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Director Brewer made the motion to approve the Consent Calendar. President Debley seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Brewer: YES, Lebow: YES, Nast: YES                      4 - Yes 0 -No

**D. PUBLIC HEARINGS:**

**5:05 P.M.**

**1. FINAL PROPOSED FY 2023-2024 BUDGET**

At 5:05 p.m. President Debley opened and conducted the public hearing. The FY 2023-2024 Final Proposed Budget was presented for adoption. There were no written or oral communications received. There was no public testimony and President Debley closed the public hearing. Director Brewer made the motion to adopt the Final Proposed FY 2023-2024 Operating and Capital Budget. President Debley seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Brewer: YES, Lebow: YES, Nast: YES                      4 - Yes 0 -No

**2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION SERVICES PURSUANT to PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIII D). ORDINANCE 97 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES**

At 5:09 p.m. President Debley opened and conducted the public hearing. Office Manager Dillon explained that Ordinance 97 will amend the regulations and fees in accordance with Proposition 218 notice. There was no written or oral communication received. There was no public testimony. President Debley closed the public hearing. Director Brewer made the motion to adopt Ordinance 97. President Debley seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Brewer: YES, Lebow: YES, Nast: YES                      4 - Yes 0 -No

Director Brewer performed the reading of Ordinance 97 in title only.

**E. ACTION CALENDAR:**

**1. Award of Contract for the Construction of the New District Administration and Operations Facility CI 401**

General Manager Martinez explained that the recommendation was to approve the contract with the lowest responsible bidder, McGillivray Construction for a not-to-exceed amount of \$3,222,327 for Capital Project 401, approve a 7% contingency and authorize the District to temporarily relocate to 2300 Roosevelt Blvd. There was no public comment. Director Brewer made the motion to approve a contract with McGillivray Construction for a not-to-exceed amount of \$3,222,327 for the Administration and Operations Facility (CI 401), approve a contingency of \$225,000, and authorize the District to temporarily relocate during construction to 2300 Roosevelt Blvd.

**ROLL CALL VOTE:**

Debley: YES, Brewer: YES, Lebow: YES, Nast: YES                      4 - Yes 0 -No

**F. INFORMATION CALENDAR:**

1. Project completion – Hollywood Beach Water Pipeline Improvement Project CI 101

Operations Manager Navarro reported that the Hollywood Beach Water Pipeline Improvement Project was complete. J Vega engineering did an exceptional job, public feedback was positive, final inspections went well, and the project came in \$8,000.00 under budget.

2. Report from Board Members for any meeting or conference where compensation for attendance was received.

None.

**G. BOARD MEMBER COMMENTS:**

Director Nast asked that information be distributed to residents regarding the adjudication notice and the Fourth of July information including the County Ordinance with rules regarding bon fires.

Director Nast asked that staff encourage the Sheriff's department to start attending District meetings to give updates.

President Debley suggested including Fourth of July information in the District newsletter and social media posts.

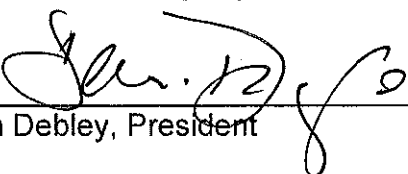
Director Brewer asked for an update on the food waste program.

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel had no comments.

General Manager Martinez thanked District resident Shawn Thomas for his efforts working with the County of Ventura to have signage placed on Panama Drive reminding drivers to slow down. Shawn Thomas shared that he will be working with the County of Ventura next month to start the process of changing the speed limit from 25 mph to 15 mph in the District.

The Board Meeting adjourned at 5:42 P.M.

  
\_\_\_\_\_  
Sean Debley, President