MINUTES OF THE

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

SPECIAL BOARD MEETING, June 6, 2017

**A.**  **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Koesterer called the meeting to order at 1:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Spiegel, Director Marcus, Director Brewer, Director Nast, General Manager, Jared Bouchard, General Counsel, John Mathews, and Office Manager, CJ Dillon.

**B. PUBLIC COMMENTS:**

Steve Hickox, City of Port Hueneme Water Operations Manager, told the Board that he is available to help with any questions during the General Manager transition period.

**C. CONSENT CALENDAR:**

The Board agreed to take the Closed Session Item first.

Director Brewer moved to approve the Consent Calendar with the change in order, taking the Closed Session Item first. Director Spiegel seconded the motion and the motion passed unanimously.

Koesterer, Marcus, Spiegel, Brewer and Nast 5 - Yes 0 - No

**D. ACTION CALENDAR**

 **1. Recruitment of District General Manager-The Board will discuss interview questions and the process for interviews.**

**2:00 PM Director Brewer left the meeting**

Director Marcus moved to create the interview committee of all 5 Board members and include the General Manager and Office Manager. Vice President Spiegel seconded the motion and the motion passed unanimously.

Koesterer, Marcus, Spiegel and Nast 4 - Yes 0 - No

The Board and Staff had a lengthy discussion and sorted through over 30 possible questions. The Directors decided on 14 questions and delegated specific Directors and Staff to ask them. After all candidates are interviewed the committee will discuss the pros and cons of each candidate.

Director Marcus moved that the Board adopt the following questions as written and amended by Jared and CJ. Vice President Spiegel seconded the motion and the motion passed unanimously.

Koesterer, Marcus, Spiegel and Nast 4 - Yes 0 - No

**E. INFORMATION CALENDAR:**

 1**. Report from Board Member of any meeting or conference where compensation from the District for attendance was received.**

None

**F. BOARD MEMBER COMMENTS:**

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel, John Mathews, reminded everyone that applications viewed and discussed in Closed Session is to be protected.

**H. CLOSED SESSION: EMPLOYMENT MATTER. The Board will hold a closed session pursuant to California Government Code Section 54957 (b)(1) to discuss the possible employment of a replacement for the District's General Manager position.**

**1:10 PM-General Counsel, John Mathews, announced that the Board was going into Closed Session pursuant to California Government Code Section 54957 (b)(1) to discuss the possible employment of a replacement for the District's General Manager position.**

**1:55 PM-General Counsel, John Mathews, announced that the Board met in Closed Session to discuss applicants for the employment of General Manager position and there was no other specific action.**

**2:00 PM Director Brewer left the meeting**

The Board Meeting adjourned at 3:00 PM.

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Susie Koesterer, President