

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, April 9, 2019**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 6:01 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Nast, Director Marcus, Director Bouchard, Director Debley, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Deputy General Manager/ Operations Manager Pete Martinez.

Chair President Brewer per the request of Vice President Nast asked for and was granted unanimous consent to approve a change of order in the Agenda and place the F-3 Special Presentation regarding Harbor Quality before Public Comments.

F. INFORMATION CALENDAR

3. Special Presentation from Vice President Nast regarding Harbor Quality

Using a PowerPoint Presentation Vice President Nast explained the history of the Harbor Water Quality and the condition of the water today. Vice President Nast gave information on the poor circulation of the Harbor and the overall health of the Harbor since the decommissioning of the cooling water pumps of the Mandalay Power Generating Station. Board discussion ensued. Vice President Nast confirmed with Mark Sandoval from the County of Ventura Harbor Department that the City of Oxnard is the lead Agency trying to remedy the situation in conjunction with the County of Ventura. Board may be interested in supporting advocacy efforts for the reinstatement of pumps if that option became available in the future. Vice President Nast will keep Board informed.

B. PUBLIC COMMENTS:

None

C. CONSENT CALENDAR:

Director Bouchard moved to approve the Consent Calendar with the Agenda as amended and Director Marcus seconded the motion. The motion passed.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Deputy General Manager/ Operations Manager (DGM/OM) Pete Martinez presented the Operations and Maintenance Report. DGM/OM Pete Martinez, using a PowerPoint presentation, gave an overview of the month's activities. DGM/OM Pete Martinez

explained the Hollywood Station Pump issues and the Flow Test that was performed for the Casa Sirena Development. DGM/OM Pete Martinez also discussed the Water System Fire Flow Test and that the City of Oxnard is repairing the issues found during the test. There was also a Smart Meter Project update which stated 98% of the Smart Meters are communicating and 80% of the large Smart Meters were installed. DGM/OM Pete Martinez said the Office Well Sampling was performed and the results should be provided in approximately 2 weeks.

E. ACTION CALENDAR

1. Revision to Meter Reading and Leak Relief Policy

General Manager Alikhan explained that this was a proposed amendment to the current Meter Reading and Leak Relief Policy. After Board discussion it was agreed that sections 1.2.3 and 2.3 should be removed. Director Bouchard made the motion to approve the revisions to the Meter Reading and Leak Relief Policy with sections 1.2.3 and 2.3 removed. Director Marcus seconded the motion. Motion passed.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

2. Award of Contract for CCTV Inspection and Cleaning of Sanitary Sewer System (MI 204) to Ayala Engineering Inc

General Manager Alikhan stated that the District received 4 responses to the CCTV Inspection and Cleaning of the Sanitary Sewer System (MI 204) bid. General Manager Alikhan explained that Ayala Engineering Inc came in with the lowest bid. Director Marcus moved to award the contract for CCTV Inspection and Cleaning of Sanitary Sewer System to Ayala Engineering Inc and Director Bouchard seconded the motion. The Motion passed collectively.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

3. Discussion on Sewer Cleaning Truck

General Manager Alikhan and DGM/OM Pete Martinez used a PowerPoint Presentation to facilitate the Sewer Cleaning Truck Discussion. Board asked questions. Board instructed staff to exclude this item from the 2019-2020 Capital Budget at this time.

No Board Action

F. INFORMATION CALENDAR

1. Allocation Ordinance Update

General Manager Alikhan said he felt positive progress was made at the last meeting between the City of Oxnard, United, Fox Groundwater Management Agency (FGMA), United States Navy and the District. FGMA is giving City of

Oxnard, United, United States Navy and the District until the 23rd to agree on the language to include in the Ordinance. General Manager Alikhan said the FGMA is seeking adoption of the Ordinance on May 10th.

2. PHWA Agenda Review

General Manager Alikhan reviewed the Agenda Summary. General Manager Alikhan stated Item 1 is of interest to the District since it is an update from United regarding their iron and manganese removal facility. It is at about 50% design completion so United will have data to share regarding estimated construction costs. This is of interest to the District because the issuance of debt is assigned to the OH Enterprise and it will give an idea of the impact in terms of our water rates. The monthly Operation report and an Update of the GSP are also included in this month's meeting Agenda.

4. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

Director Debley attended the PHWA meeting and stated it was a short meeting.

Director Marcus attended the PHWA meeting and met the new Board members.

Director Marcus announced she attended the AWA breakfast.

G. BOARD MEMBER COMMENTS

Director Debley mentioned that there has been an increase of petty theft in the neighborhood and he was a victim of it personally. Director Debley asked about Neighborhood Watch in the area and would like to ask Sherriff questions at the next meeting.

Director Marcus announced the Water Symposium is on the 18th of this month.

Director Marcus mentioned there was an Opinion article in the VC star regarding the Harbor Development.

Director Marcus attended the Harbor Academy Presentation and brought the PowerPoint presentation handout.

Director Nast would like more information regarding Title 21 water.

Director Bouchard suggested that the Board invite United to the Board meeting to discuss Title 21 water if they are interested.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

General Counsel had no comments.

General Manager Alikhan commented that there is a second meeting this month on April 23rd that will address the Preliminary Budget. The Board can expect to receive their Budget Binders on April 16th.

General Manager Alikhan announced the Redesign RFP was extended to April 16th.

General Manager Alikhan said the first day of the Farmer's Market Booth has been moved to May 14th.

The Board Meeting adjourned at 8:34 P.M.



Robert Nast, Vice President