

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, May 12, 2020**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Nast called the meeting to order at 6:04 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Debley, Director Bouchard, Director Brewer, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, and Office Manager, CJ Dillon.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Marcus moved to approve the Consent Calendar and Director Bouchard seconded the motion. The motion passed.

Nast, Debley, Bouchard, Brewer, Marcus 5 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Using a PowerPoint presentation, General Manager Martinez presented the Operations and Maintenance Report. General Manager Martinez said staff started on the fire hydrant maintenance program, exchanged the office well meter complying with the Fox Canyon GMA Ordinance and performed a water service repair at 141 Camarillo Avenue. General Manager Martinez also shared a graph to answer questions regarding COVID-19 and the effect on water consumption. The data showed an increase of about 10-acre feet over the two-month period when comparing data from March and April 2019 to data from March and April 2020.

E. ACTION CALENDAR:

1. BUDGET WORKSHOP: REVIEW OF FY 2020-2021 PRELIMINARY BUDGET

Using a PowerPoint presentation, General Manager Martinez gave an overview of the FY 2020-2021 Operating and Capital Preliminary Budget. Director Bouchard gave a brief update from the Finance Committee and shared the Finance Committee's review and potential recommendations. The Finance Committee's conclusion was to recommend to the entire Board to support what staff presented with the suggestion to include forecasted costs in the Capital Improvement Budget for future construction projects.

Board discussed the unforeseen complication with the monthly billing transition and the

Prop 218 Notice. The 218 Notices state that the rates become effective July 15th of each year. In this case it would require additional staff time and effort to prorate bills. In lieu of this, the Finance Committee recommended that the rates go into effect on August 1, 2020. General Counsel stated that making a rate lower does not require additional notice and it is an insignificant change to the Ordinance. General Counsel said stating the amendment of the August 1, 2020 effective date as part of the motion is acceptable. Board agreed with making the date change and including it as an amendment to the Ordinance.

2. FIRST READING OF ORDINANCE 93: CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES

General Manager Martinez explained changes in the Ordinance which included combining the two separate Ordinances into one comprehensive document and updating the code citations. General Counsel commented that Joshua Smith was substantially involved, that the Ordinance is in an easier format for Staff and Constituents, and as requested by Vice President Debley, the code citations were reviewed. Director Marcia made the motion to perform the first reading of Ordinance 93 in title only with the amendment changing the effective date to August 1, 2020 and to set the public hearing date on June 9, 2020. Director Bouchard seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0-No

Office Manager CJ Dillon performed the first reading of Ordinance 93 in title only.

3. DISTRICT INVOLVEMENT IN ALLOWING FOR TESTING OF WASTEWATER FOR COVID-19

President Nast asked for a consensus of the Board to move forward with wastewater-based epidemiology testing of COVID-19. Director Bouchard made the motion to give the General Manager the authority to authorize the testing of District wastewater at the request of any local, state or federal authority of the United States. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0-No

F. INFORMATION CALENDAR:

1. Welcome Letter to Port Hueneme City Manager

General Manager Martinez stated that the District sent a welcome letter to the Port Hueneme City Manager.

2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

None.

G. BOARD MEMBER COMMENTS:

Vice President Debley thanked the District and Staff for maintaining social distancing protocols.

Director Bouchard thanked Staff and the Board for holding a functional meeting during these complicated times.

Director Brewer said she received confirmation from Ventura County that vacation rentals are allowed but County residents cannot leave County. Houses will start to be booked.

Director Marcus said there were two articles in the LA Times that may be of interest. The LA Times article about Rick Cole and the article about Metropolitan Water.

President Nast thanked Operations Staff for their diligent work in the field.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel AWA Bill Hair passed away and was a wonderful man and a loss to the water community.

General Manager Martinez shared the Ventura County Emergency Services COVID-19 cases graph sorted by zip code.

General Manager Martinez thanked Board and Staff for their support during this difficult time.

The Board Meeting adjourned at 7:20 P.M.



Bob Nast, President