

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, November 10, 2020**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Nast called the virtual meeting to order at 6:02 P.M. In attendance, Vice President Debley, Director Bouchard, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Operations Manager Jesus (Chuy) Navarro.

Director Brewer was absent.

B. PUBLIC COMMENTS:

None.

6:04 p.m. Director Brewer joined the meeting.

C. CONSENT CALENDAR:

General Manager Martinez asked to amend the Agenda Order by moving F-1 in front of E-1 and removing item E-3. Director Bouchard made the motion to approve the Consent Calendar with the modifications to the Agenda Order moving F-1 after the Operations and Maintenance report in front of E-1 and removing item E-3. Director Marcus seconded the motion. The motion passed.

Nast, Debley, Bouchard, Brewer, Marcus

5- Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Operation Manager Navarro used a PowerPoint slide to update the Board on the Sewer Rehab Project stating it is 95% complete.

F. INFORMATION CALENDAR:

1. Verbal Update regarding District Office and Yard Improvement Project Conditional Use Permit

Kevin Kohan reported that the CUP was approved and granted a 25-year extension. The Public Hearing at the Planning Commission is scheduled for January 2021.

E. ACTION CALENDAR:

1. Agreement with Coastal Architects for final design of office and yard improvements project (CI 402)

General Manager Martinez asked the Board to consider and approve the Coastal Architects agreement for project (CI 402). Jeff Zook from Coastal Architects answered Board questions regarding the agreement. There was no public comment. Director Bouchard moved to approve the agreement with Coastal Architects for final design services of the District Office and Yard Improvements project in the amount of \$98,850.50. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5 - Yes 0 -No

2. Agreement with IRJ Engineers Inc

General Manager Martinez explained that after the condition and assessment of the sewer lift stations there were electrical concerns. This agreement with IRJ Engineers is to address and correct these electrical issues. There was no public comment. Director Brewer moved to approve the agreement with IRJ Engineers Inc in the amount of \$43,900. Director Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5 - Yes 0 -No

4. Third Amendment for Wastewater Transportation and Treatment Services with the City of Oxnard

General Manager Martinez said this third amendment is a 2-year extension through the end of 2022 and there is no financial impact. There was no public comment. Director Marcus moved to approve the Third Amendment to Agreement A-7864 with the City of

Oxnard to extend until December 31, 2022 for wastewater transportation and treatment services. Vice President Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5 - Yes 0 -No

5. 2021 Holiday Schedule and Board Meeting Dates

Board discussion ensued regarding the 2021 Holiday Schedule and Board Meeting Dates. There was no public comment. Director Bouchard made the motion to approve the 2021 Holiday and Board Meeting Schedule going Dark in August for the next 2 years. Director Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5 - Yes 0 -No

F. INFORMATION CALENDAR:

2. Receive report regarding the extension of the March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak. Board received report.
3. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

Director Marcus reported that the PHWA meeting was short and no motions were passed.

G. BOARD MEMBER COMMENTS:

Director Marcus thanked General Manager Martinez and the staff.

Director Marcus wished everyone health and safety.

Director Brewer said sales of property in the beach areas have skyrocketed and there is very low inventory of properties left on the market.

Vice President Debley asked that the Board Member compensation be revisited

and possibly adjusted.

Director Bouchard thanked President Nast for his year as Chair of the Board.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel stated that there is a lot going on in the groundwater world and the District has been actively involved. General Counsel said that General Manager Martinez and Special Water Counsel Candy did a great presentation at a recent groundwater meeting.

General Counsel wish everyone a safe and healthy holiday season.

General Manager Martinez had no comment.

The Board Meeting adjourned at 6:56 P.M.



Bob Nast, President