

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, December 12, 2023

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

President Debley called the meeting to order at 5:00 P.M. In attendance, Vice President Bouchard, Director Brewer, Director Lebow, Director Nast, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Director Brewer made the motion to approve the Consent Calendar. Director Lebow seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES      5 - Yes 0 -No

**D. CLOSED SESSION:**

The Board went into Closed Session at 5:02 p.m.

Vice President Bouchard and General Counsel McNulty did not participate in Closed Session due to a potential conflict of interest.

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Authority: California Government Code § 54956.9(d)(1)**

Pursuant to Government Code § 54956.9(d)(1), the Board of Directors will meet in closed session to discuss, confer with, and receive advice from legal counsel regarding existing litigation to which the District is a named party, specifically OPV Coalition, et. al. v. Fox Canyon Groundwater Management Agency, et. al., Santa Barbara County Superior Court Case No. VENC100555357.

The Board went back into Open Session at 5:46 p.m. The Board announced that they met in Closed Session to discuss Item D-1. No action was taken at this time.

The Board went back into Closed Session at 5:46 p.m.

**2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE § 54957)**  
Title: General Manager

The Board went back into Open Session at 6:22 p.m. General Counsel reported that the Board met in Closed Session to discuss Item D-2. No reportable action taken.

**E. ACTION CALENDAR:**

Item E-1 was moved after Item G. Item E-3 was moved before Item E-2.

**3. 2024 HOLIDAY SCHEDULE AND BOARD MEETING DATES**

The 2024 Holiday Schedule and Board Meeting Dates were presented. Vice President Bouchard moved to approve the 2024 Holiday Schedule and Board Meeting Dates. Director Brewer seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES 5 - Yes 0 -No

**2. ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2024**

President Debley moved to nominate Director Brewer for President for the 2024 calendar year. Director Lebow seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES 5 - Yes 0 -No

Vice President Bouchard moved to nominate Director Lebow for Vice President for the 2024 calendar year. President Debley seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES 5 - Yes 0 -No

Board assignments were made (see attached). Vice President Bouchard made the motion to approve the Board assignments for calendar year 2024. Director Lebow seconded the motion. The motion passed unanimously.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES      5 - Yes 0 -No

**F. INFORMATION CALENDAR:**

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

President Debley and Vice President Bouchard attended the PHWA meeting. They reported that there was a discussion from the Operations Manager regarding cost saving Capital Improvement projects that they will be implementing in the way of lower flow pumps that maximize the use of groundwater and minimize use of state water. At the meeting they also approved the agency moving forward with decommissioning the use of fluoride which is another significant cost savings.

Vice President Bouchard attended the ACWA Fall Conference in Indian Wells. He reported that the keynote speaker was the EPA Director appointed by Governor Newsom who presented a very ambitious environmental agenda. Vice President Bouchard said that the main points were how they are laser focused on environmental quality within the state and how they intend to implement that.

**G. BOARD MEMBER COMMENTS:**

Director Nast wished everyone a Happy Holiday and said our hearts are with Casey Johnson's family.

President Debley said the County of Ventura's initial kick off meeting was held discussing the County's requirement to establish a drought task force for the individual water users in the County that rely on well water under AB552. The County of Ventura is developing a plan addressing the need for everyone to have a reliable water supply.

Director Brewer wished everyone a Happy New Year.

Vice President Bouchard wished everyone Happy Holidays and Happy New Year.

Director Lebow wished everyone Happy Holidays.

**E. ACTION CALENDAR:**

**1. ANNUAL PERFORMANCE AND SALARY REVIEW OF DISTRICT GENERAL MANAGER. THE BOARD WILL REVIEW AND CONSIDER THE GENERAL MANAGER'S PERFORMANCE AND COMPENSATION FOLLOWING THE CLOSED SESSION PERFORMANCE EVALUATION.**

President Debley said regarding compensation by contractual obligation General Manager Martinez will receive the 2.4% cola. Vice President Bouchard said in recognition of General Manager Martinez's evaluation exceeding expectations he made a motion to approve a 3.6% merit increase to Pete's base salary in addition to the 2.4% cola. Director Brewer seconded the motion. The motion passed

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Lebow: YES, Nast: YES 5 - Yes 0 -No

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

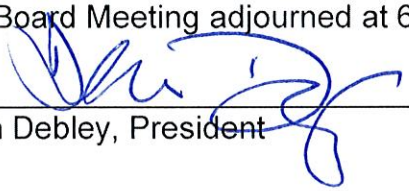
General Counsel wished everyone Happy Holidays.

General Manager Martinez updated the Board about the new administration and operations building. General Manager Martinez said that the elevator base was poured yesterday. The sewer and electrical intuits were also installed.

General Manager Martinez said the Toy Drive was a success and he enjoyed volunteering at it.

General Manager Martinez wished everyone Happy Holidays.

The Board Meeting adjourned at 6:59 p.m.

  
\_\_\_\_\_  
Sean Debley, President

| <b>Organization</b>          | <b>Member(s)</b>              | <b>Alternate</b> |
|------------------------------|-------------------------------|------------------|
| <b>Board Positions</b>       |                               |                  |
| President                    | Kristina Brewer               | n/a              |
| Vice President               | Michael Lebow                 | n/a              |
| <b>Committee Assignments</b> |                               |                  |
| Finance Committee            | Jared Bouchard, Bob Nast      | President        |
| Facilities Committee         | Michael Lebow, Sean Debley    | President        |
| Water Rate Review Committee  | President                     | Vice President   |
| <b>Agency Appointments</b>   |                               |                  |
| ACWA/JPIA                    | Jared Bouchard                | Kristina Brewer  |
| ACWA                         | Jared Bouchard                | Michael Lebow    |
| PHWA                         | Jared Bouchard, Michael Lebow | Sean Debley      |
| VCSDA                        | Michael Lebow                 | Jared Bouchard   |
| VRSD & Committee             | Bob Nast                      | Kristina Brewer  |
| CSDA                         | Jared Bouchard                | Sean Debley      |
| CASA                         | Michael Lebow                 | Sean Debley      |